

DUNMORE SCHOOL DISTRICT

ADMINISTRATIVE OFFICES

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JOHN MARICHAK
Superintendent

ANTOINETTE LOPATKA
Business Administrator

Correction Action Plan

Adopted at Board Meeting - November 17, 2021

Description of Finding

The District's Failure to Implement an Adequate Internal Control System Led to Inaccurate Transportation Data Reported to PDE Resulting in a \$20,990 Overpayment to the District

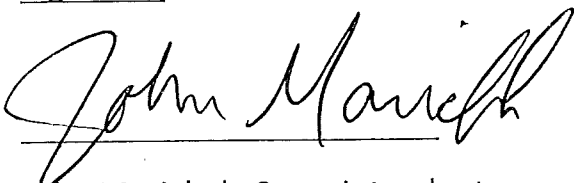
Statement of Concurrence

The Dunmore School District concurs with this Finding.

LEA's Response

The Business Manager followed instructions for form PDE-1049 –Transportation Service. This form reports the vehicle capacity and pupils assigned to each bus. However, the Business Manager misinterpreted the rule for computing the total number of pupils assigned to a bus and incorrectly added both runs to get the total of pupils. The auditor explained that the correct calculation is the greatest number at any one time, i.e. only one run. This procedure is now documented and kept with the transportation files. This information was also communicated to the Director of Transportation and Superintendent so that more employees are aware of these rules. These procedures have been implemented immediately.

Signature



John Marichak, Superintendent

EQUAL OPPORTUNITY EMPLOYER